



2024-05-29

## **Draft Agenda for the kick-off meeting of CEN/WS NESOI – Standardized Approach for the Management Optimization of a Technical Assistance Facility**

*2024-07-10, 10:00-12:30 CET*

**Venue  
Online**

### **Agenda**

### **Timing**

1. Opening of the meeting
2. Roll call of participants
3. Adoption of the agenda
4. Introduction on CEN and the Workshop concept
5. General presentation of the Workshop
6. Election and appointment of Workshop Chair  
Confirmation of the Secretariat
7. Project Plan
  - a. Discussion and review of comments received
  - b. Adoption of the Project Plan (by consensus)
8. Organization of the technical work
9. Any other business
10. Next meeting, future actions and their assignment
11. Closure of the meeting